

Ashleigh Edwards

From: Leah Andersen
Sent: Tuesday, 23 February 2010 6:21 PM
To: 'margaretblack@qcpcq.org.au'
Subject: People's Question Time
Importance: High
Attachments: FUNCTION-PROFILE-panellists-Margaret-Black.doc; FUNCTION-PROFILE-panellists-Margaret-Black.pdf

Hi Margaret,

Attached is function information and a run sheet for the People's Question Time session on Friday. (PDF & Word versions attached.)

Please don't hesitate to contact me should you require any further information before the session.

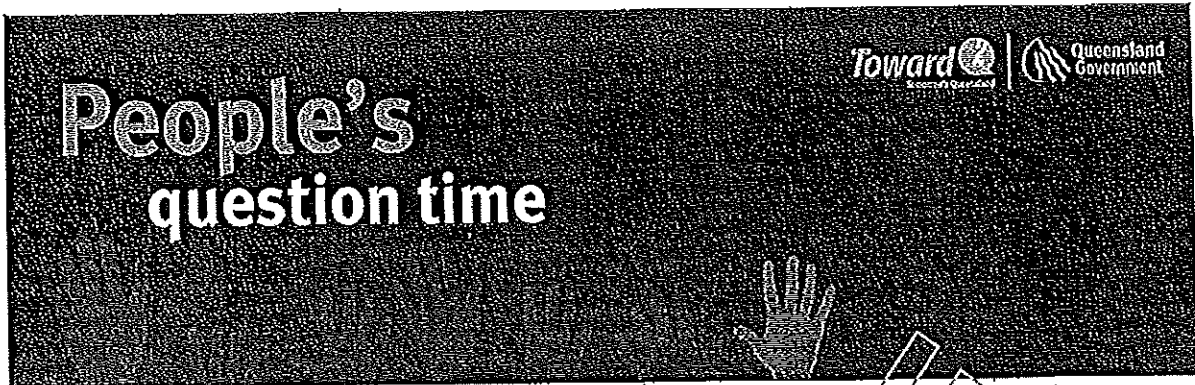
I look forward to meeting you on Friday.

Kind regards,
Leah

Leah Andersen
Project manager
People's Question Time
Communication Services
Department of the Premier and Cabinet
Phone +61 7 322 44095
Mobile: 0467 807 581
Email: leah.andersen@premiers.qld.gov.au

Please consider the environment before printing this email.

RTI RELEASE



Event Information sheet

For panellist: Margaret Black - State President, Queensland Council of Parents and Citizens' Associations

NAME OF ORGANISATION

Department of the Premier and Cabinet

PURPOSE OF FUNCTION

People's Question Time panel discussion

TIME / DATE OF FUNCTION

12-1pm, Friday 26 February 2010

FUNCTION VENUE AND ADDRESS

The Gibson Room
Room 1064, Level 10, Z Block
QUT Gardens Point campus
2 George Street, Brisbane

PANELLIST'S ROLE

To answer and discuss questions put forward by the public. No speech required.

DIGNATORIES ATTENDING

Panellists

Anna Bligh - Premier and Minister for the Arts
Geoff Wilson - Minister for Education and Training
Margaret Black - State President, Queensland Council of Parents and Citizens' Associations
Mike Byrne - Executive Director, Queensland Catholic Education Commission Professor
Clare Wyatt-Smith - Dean of the Faculty of Education, Griffith University

Moderator

Erin O'Brien - Associate Lecturer in the School of Justice, Law Faculty at the Queensland University of Technology.

PROGRAM / RUN SHEET

Please see pages 4-6 for program and run sheet.

LIAISON PERSON

Leah Andersen, project manager, Communication Services, Department of the Premier and Cabinet

Phone: 3224 4095
Mobile: 0457 807 581
Email: leah.andersen@premier.qld.gov.au
Business attire

DRESS REQUIREMENT

**VENUE ENTRY
ARRANGEMENTS**

Behind Parliament House enter Gardens Point Road and proceed to the QUT Gate House. From the Gate House you will be directed by QUT Security Z block. Alternatively, enter the university at any entrance and refer to campus maps.
Please proceed to the Z block, level 2 entrance.
Please refer to map on page 7 for directions.

**ENTRANCE AT WHICH THE
PANELLIST SHOULD ARRIVE
PANELLIST WILL BE MET BY**

Z Block, level 2 entrance. The entrance will be signed.

A QUT event officer or a Department of the Premier and Cabinet officer. The officer will be waiting for you at the door, please make yourself known to them.
If no-one is present call Leah Andersen on 0457 807 581.

**EMERGENCY CONTACT AT
FUNCTION VENUE**

Leah Andersen, project manager, People's Question Time, Communication Services, Department of the Premier and Cabinet
Ph: 0457 807 581

RTI RELEASED

PANEL DISCUSSION DETAILS	
DISCUSSION TOPIC	Panel discussion on the topic of 'The future of education in Queensland'.
LENGTH OF DISCUSSION	Panel discussion is for one hour.
OUTDOORS / INDOORS	Indoors.
AUDIENCE SITTING / STANDING	Sitting.
LECTERN AVAILABLE	No. All panellists will be seated.
AUDIENCE PROFILE	<p>Live studio audience of education stakeholders (school representatives, heads of education groups, teacher representatives etc), and QUT academics and students (education, business faculties).</p> <p>There is also an online audience of any interested community members who can watch the live session at www.qld.gov.au/questiontime</p>
No. OF PEOPLE ATTENDING	40 people total: 20 education stakeholders, and 20 QUT academics and students
MEDIA ATTENDING	Yes.
CATERING	A light lunch, fruit and tea/coffee will be served in the 'green room' prior to entering the function room.

PEOPLE'S QUESTION TIME PROGRAM INFORMATION

During the one hour session the moderator will ask questions and direct them to specific panel members to address. Discussion is encouraged and other panel members will be invited to add comments.

There will be approximately 40 guests in the live studio audience – 20 education stakeholders (school representatives, heads of education groups, teacher representatives etc), and 20 QUT academics and students (education, business faculties).

Any members of the live studio audience who wish to ask a question are required to submit it prior to the session. During the session the moderator will call on the audience member to ask their question to the panel.

The moderator will also put forward questions that were submitted by community members prior to the session. Community members were invited to submit a question online until midnight on Wednesday, 24 February at www.qld.gov.au/questiontime

During the one hour session, there will be more questions submitted online by community members who are watching the session online. The moderator will put forward relevant questions to the panel. Panellists will not see these questions before they are asked.

It is the moderator's role to choose the one hour program of questions to be asked. On Thursday, 25 February all panellists will receive a copy of questions that have been submitted by the live studio audience and by community members in advance of the session. Some of these questions will be asked on the day, but not all questions will be put forward due to time restrictions.

If a panellist cannot answer a question at the time, it is suggested that you state that you do not know the answer but you will get back to the audience member with a response. An officer will be present to take note of any such questions, and the panellist will be provided with the person's contact details to follow up.

PEOPLE'S QUESTION TIME RUN SHEET	
Event:	People's Question Time
Venue / Address:	The Gibson Room Room 1064, Level 10, Z Block QUT Gardens Point campus 2 George Street, Brisbane
Day / Date:	Friday 26 February 2010
Time:	12-1pm
11.15am	Arrive at: QUT, Z Block, level 2 entrance. Please refer to attached map for directions. After being met by a staff member, you will proceed to the lift and up to level 10. Contact: Leah Andersen, Ph: 0457 807 581
11.20am	Panellist enters the 'green room' to meet other panellists and to be introduced to the moderator. At approx 11.30 the Premier and Minister for Education and Training will arrive. A light lunch, fruit, tea/coffee are available.
11.40 am	A Department of the Premier and Cabinet photographer will take group photos of the panellists and moderator.
11.45 am	Lapel microphones are fitted.
11.50 am	Panellists prepare to exit the green room. Prior to leaving the room, panellists will be asked to exit in order of seating arrangement. Led by: Leah Andersen
11.52 am	A government officer will lead the panellists into the function room to be seated at the table. Led by: Leah Andersen
11.55am	Panellists are seated at the table facing the live audience.
12noon	The moderator, Erin O'Brien, will open the session. She will introduce each of the panellists by name and title.
	Moderator passes to the Premier for 1-2 minute opening speech about People's Question Time.

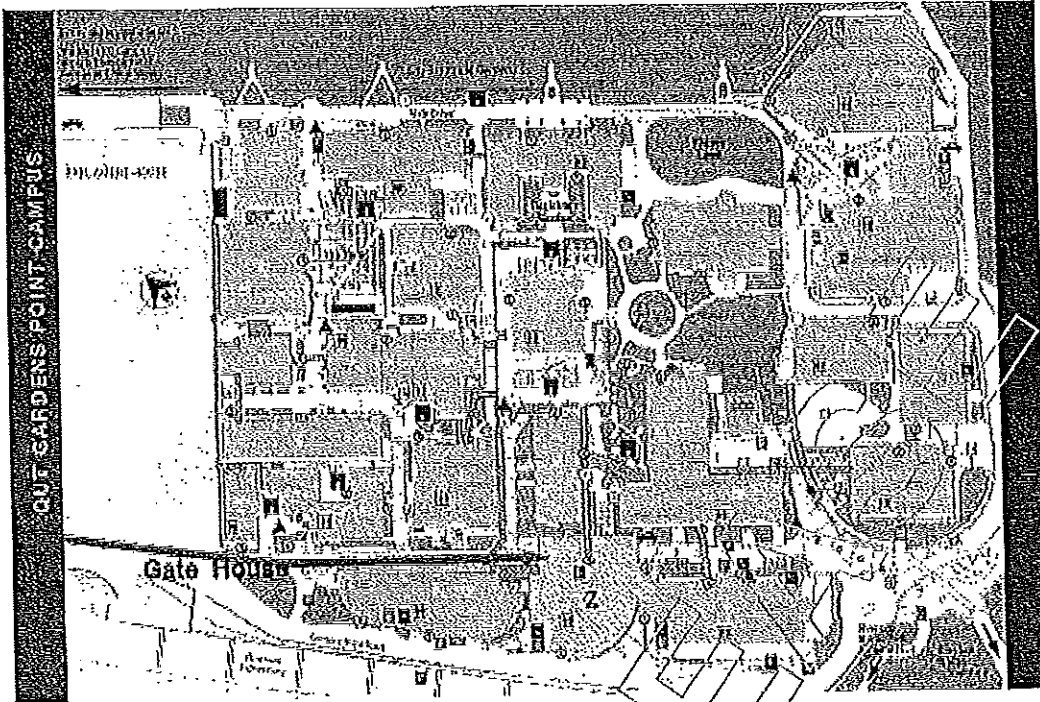
12.05pm	The moderator asks the first question, which will be directed to the Minister or the Premier.
12.05-12.58pm	Panel discussion continues, with various questions put forward. Each panellist will speak as one of 5 panel members answering and discussing questions.
12.58pm	Moderator closes discussion.
1pm	End of broadcast.
1-1.05pm	Panellists will be given a cue to exit the venue. The panellists will be led to the lift, and down to the exit point (level 2, Z block). Alternatively, panellists can stay on to mingle with guests as they leave.

LIST OF ATTENDEES

A confirmed list of attendees will be forwarded to you on Thursday, 25 February.

It is predicted that attendees will include 20 education stakeholders (school representatives, heads of education groups, teacher representatives etc), and 20 QUT academics and students (education, business faculties).

Attachment: Map of QUT entry



RTI RELEASE

Ashleigh Edwards

From: Leah Andersen
Sent: Tuesday, 23 February 2010 6:18 PM
To: 'director@qcec.catholic.edu.au'
Cc: [Cont]@qcec.catholic.edu.au
Subject: People's Question Time
Importance: High
Attachments: FUNCTION-PROFILE-panellists-Mike-Byrne.doc; FUNCTION-PROFILE-panellists-Mike-Byrne.pdf

Hi Mike,

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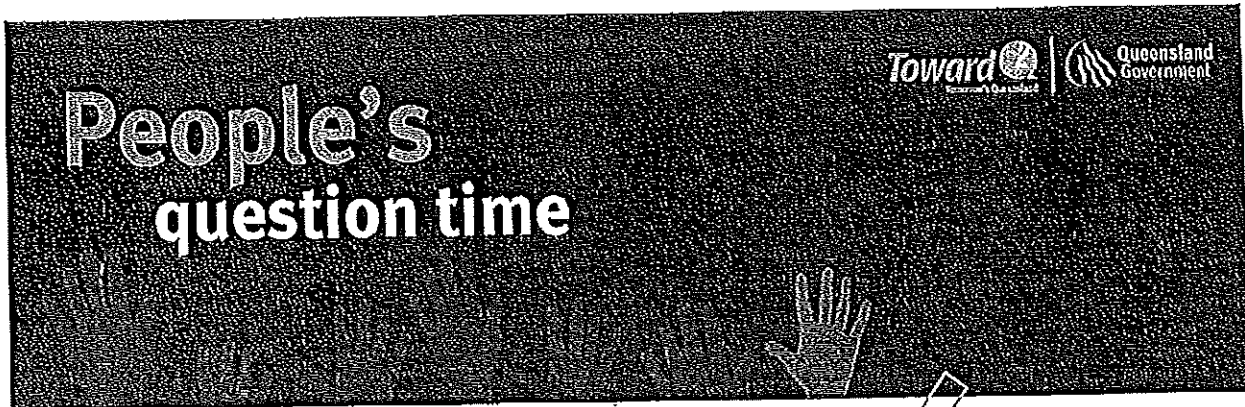
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Event information sheet

For panellist: Mike Byrne - Executive Director, Queensland Catholic Education Commission Professor

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Department of the Premier and Cabinet

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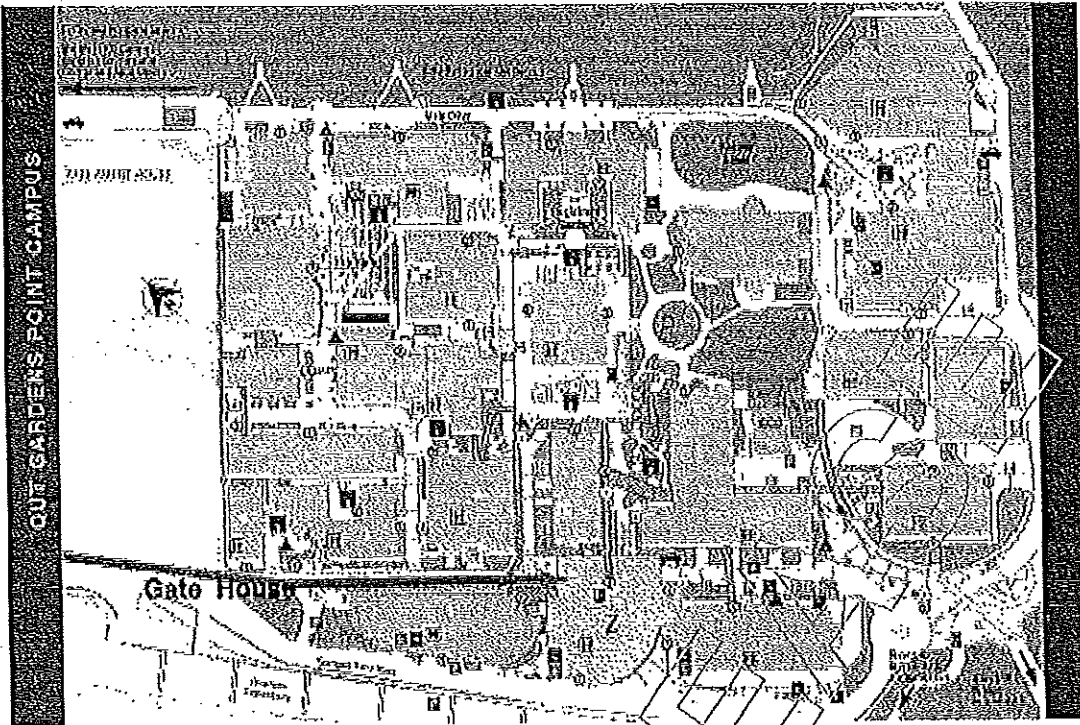
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