

PREMIER'S DISASTER RELIEF APPEAL DISTRIBUTION COMMITTEE MEETING

Wednesday 14 January 2009
Board Room, 49 Park Road Milton

MINUTES

Present: John Pinney (Chair), Winifred Smith, Rod McKinnon, Glenys Jenkin, Sonya Keep

Apologies: nil

Minutes Secretary:

Australian Red Cross:

Laurelle Mateja

Committee received information regarding the number of applications received and the amount of funds promised to the appeal and received by the Department of Premiers and Cabinet.

The committee considered criteria for applications to be assessed by and factors determining the category to be allocated to each applicant that met the criteria for funding. GJ agreed to put the criteria into the format of a matrix and forward to SK to review and agree before presenting at the next Committee meeting for endorsement.

The Committee then reviewed applications 1 through to 65 to ensure that the proposed criteria were applicable and useful in determining eligibility and category for payment. It was agreed that the criteria seemed appropriate.

SK abstained from the decision regarding applicant 54 -- as this person was a staff member of Red Cross.

The meeting closed at 2pm

Next Meeting:

Date: Tuesday 20 January 2009

Time: 9.30am

Address: Australian Red Cross
49 Park Road, Milton

PREMIER'S DISASTER RELIEF APPEAL DISTRIBUTION COMMITTEE MEETING

Tuesday 20 January 2009
Board Room, 49 Park Road Milton

MINUTES

Present: John Pinney (Chair), Winifred Smith, Rod McKinnon, Glenys Jenkin, Sonya Keep

Apologies: nil

Minutes Secretary:

Australian Red Cross:

Laurelle Mateja

The committee reviewed the decision matrix document prepared by GJ and SK, it was agreed that the document accurately reflected the intention of the fund regarding eligibility and the decision of the committee relating to category for the purposes of allocating funding. It was agreed to adopt the document for use during the process.

The committee confirmed the category decisions made in the first meeting using the draft decision matrix and then reviewed applications 66 - 299.

Committee members agreed to take applications away with them and work through them prior to the next meeting to determine a recommendation of a category for each application. The recommendation of all committee members would be collated prior to the next meeting and in the case that there was not a majority agreement of the category these applications would be reviewed, where there was an agreement by the majority of Committee members this decision would be adopted.

The Committee took applications 300 - 450 away with them and agreed to return their recommendations by the 26th of January prior to the next meeting on the 28th.

The meeting closed at 1.30pm.

Next Meeting:

Date: 28 January 2009
Time: 9.30am
Address: Australian Red Cross
49 Park Road, Milton

PREMIER'S DISASTER RELIEF APPEAL DISTRIBUTION COMMITTEE MEETING

Wednesday 28 January 2009
Board Room, 49 Park Road Milton

MINUTES

Present: John Pinney (Chair), Winifred Smith, Rod McKinnon, Glenys Jenkin, Sonya Keep

Apologies: nil

Minutes Secretary:

Australian Red Cross: Laurelle Mateja

The Committee reviewed applications 300 – 450, which were considered by committee members out of session, where there was not a majority decision reached by members these applications were discussed to reach agreement.

When reviewing application number 433 Glenys Jenkin declared she knew the applicant and abstained from making a recommendation on this applicant.

Applications 451 – 700 were reviewed during the meeting by the Committee and decisions made and recorded.

Applications 701 – 864 were taken away by the Committee members to be reviewed prior to the next meeting as per the process previously agreed.

The meeting closed at 3pm

Next Meeting:

Date: 4 February 2009
Time: 9.30am
Address: Australian Red Cross
49 Park Road, Milton

Glenys Jenkin

From: Glenys Jenkin
Sent: Wednesday, 4 February 2009 2:41 PM
To: Jane E. Cameron; Anthony Crack
Cc: Michael Kirton
Subject: Update on Premier's Disaster Relief Appeal

Hi Anthony and Jane

A total of 859 applications for assistance from the Premier's Disaster Relief Appeal (PDRA) have been received and assessed by the Red Cross Distribution Committee.

Of these applications:

- 54 were assessed as Category A (the highest need)
- 185 were assessed as Category B (significant need)
- 383 were assessed as Category C (moderate need)
- 79 applications were assessed as falling into Category E - a special needs category developed to cover requests below the Category C level such as old age pensioners requesting assistance to pay their insurance excess
- 158 were assessed as Category D - little to no damage and high capacity to recover. Typically requests in this category were for swimming pool maintenance, landscaping/garden repairs, repairs to cars, repairs to sheds, retaining walls and other items which fell outside of the scope of assistance provided.

An amount of \$1,723,000 has been transferred to the Red Cross and a cheque for \$11,100 arrived today taking the total funding pool to \$1,734,100.

In order to disburse all of the funds to those in need and keep a small contingency for any applicants that may appeal their assessment decision, the Red Cross has devised the following payment amounts:

Category A:	\$5,000 =	\$270,000
Category B:	\$3,600 =	\$666,000
Category C:	\$1,800 =	\$689,400
Payments made under Category E =		\$ 51,750
Contingency for appeals =		\$ 56,950

Should the remaining funds (\$56,950) not be disbursed to applicants appealing their funding decisions, the amount will be disbursed to those applicants assessed as in most need with a limited capacity to recover.

The Red Cross anticipates making payment to all eligible applicants on Friday, 6 February 2009.

Greg Goebel has indicated that he will prepare a draft press release on this matter and forward it directly to the Director-General for his endorsement.

Just wanted to keep you updated.

Kind regards,
Glenys

Glenys Jenkin
A/Senior Policy Officer
Executive Services
Department of the Premier and Cabinet

Phone: 07 303 30679
Fax: 07 322 97494

1734100

	# OF APP	\$ ALLOC	
A	54	5000	270000
B	185	3600	666000
C	383	1800	689400
E	79	51750	51750
	701		1677150
			56950 BAL TO ALLOCATE
X=	1800		
D	158		
BLANKS	7		
	866		

RTI RELEASES

Premier's Disaster Relief Appeal Distribution Committee Meeting

PREMIER'S DISASTER RELIEF APPEAL DISTRIBUTION COMMITTEE MEETING

Wednesday 4 February 2009
Dunant Room, 49 Park Road Milton

MINUTES

Present: John Pinney (Chair), Rod McKinnon, Glenys Jenkin, Sonya Keep

Apologies: Winifred Smith

Minutes Secretary:

Australian Red Cross:

Laurelle Mateja

The Committee reviewed applications from the 701 - 864 range were committee members had not reached a majority decision in their individual work to review applications.

The Committee then reviewed applications 865 & 866, being the last applications received for the appeal.

The committee were advised that as of today we have received \$1,723,000 from Department of Premier and Cabinet to distribute, and that more funds were expected. At this stage of the process we had approx 700 applicants who had met the criteria and been allocated a category. The Committee agreed we should set aside approximately \$50,000 to deal with appeals or any late applications that need to be considered.

On this basis the Committee made the following decisions regarding the amount of money to be allocated to each category:

A - \$5,000

B - \$3,600

C - \$1,800

E - \$200 - 1700 (these amounts had been decided during the decision making process)

It was agreed that all applications that had been processed should now be paid at the agreed rate.

It was further agreed that we should allow 1 month for any appeals or late applications and the Committee would then meet to make a decision on the distribution of any remaining funds

The meeting closed at 2pm

Next Meeting:

Date: 16 March 2009
Time: 9.30
Address: Australian Red Cross
49 Park Road, Milton

PREMIER'S BRIEFING NOTE

Governance

Tracking Folder No. TF/09/3755

Document No. DOC/09/13228

To: THE PREMIER
Date: 19 February 2009
Subject: Update on the Premier's Disaster Relief Appeal to assist people who were affected by the Central and Southern Queensland storms of November 2008

Approved / Not Approved / Noted

Premier

Date

Date Action Required by:

Requested by:
 (if appropriate)

• RECOMMENDATION

It is recommended that you:

- note the update on the disbursement of funds donated to the Premier's Disaster Relief Appeal (PDRA) to help those affected by the Central and Southern Queensland storms of November 2008.

• KEY ISSUES

- The PDRA launched to help those affected by the severe storms throughout Central and Southern Queensland in November 2008 raised a total of \$1 744 100.
- A total of 859 applications for assistance from the PDRA were received and assessed by the Red Cross Distribution Committee.
- A total of \$1 677 150 (to 701 applicants) has been disbursed from the PDRA. One hundred and fifty-eight applications were considered ineligible for assistance as these applicants were assessed as having little or no damage to property and had a significant capacity to recover.
- A breakdown of the funding disbursements is attached to this briefing note, for your information.
- The Red Cross made payments to eligible applicants on 6 February 2009.
- A contingency of \$66 950 has been held back to consider any appeals received in relation to the payments made from the PDRA.
- The Red Cross will accept appeals for a period of 30 days. Should the entire contingency for appeals not be disbursed to applicants appealing their funding decisions, the remaining funds will be disbursed equally to applicants in most need with a limited capacity to recover.
- These funds must be used to assist the victims of the Central and Southern Queensland in November 2008, as the sanction to collect funds, granted under the *Collections Act 1966* allowed funds to be collected for this purpose only.
- A separate briefing note requesting your approval to close the PDRA has been submitted for your approval.

• CONSULTATION

- Australian Red Cross Queensland and Financial Management of this department.

Comments (Premier or DG)

Ken Smith
 Director-General

Action Officer: Glenys Jenkin Approvals by Director /ED / DDG
 Area: Executive Services documented in notes in TRIM
 Telephone: 303 30679

ATTACHMENT

PAYMENTS FROM THE PREMIER'S DISASTER RELIEF APPEAL FOR THE CENTRAL AND SOUTHERN QUEENSLAND STORMS OF NOVEMBER 2008

Category	Category Description	Number of applicants	Payment Amount	Total Payments
A	Highest need with the most limited capacity to recover	54	\$5000	\$270 000
B	Significant need with a limited capacity to recover	185	\$3600	\$666 000
C	Moderate need with a moderate capacity to recover	383	\$1800	\$689 400
D	Ineligible for assistance - little or no damage and a significant capacity to recover	158	Nil	Nil
E	Special needs category for smaller requests such as old age pensioners requesting assistance to pay their insurance excess	79	Various amounts between \$200 and \$1000	\$51 750
TOTAL PAYMENTS				\$1 677 150*

* A contingency of \$66 950 has been held back to consider any appeals received in relation to the payments made from the Premier's Disaster Relief Appeal. The Red Cross will accept appeals from applicants for a period of 30 days.

Should the entire contingency amount not be disbursed to applicants appealing their funding decisions, the remaining funds will be disbursed equally to applicants in most need with a limited capacity to recover

PREMIER'S DISASTER RELIEF APPEAL DISTRIBUTION COMMITTEE MEETING

Monday 16 March 2009
Dunant Room, 49 Park Road Milton

MINUTES

Present: John Pinney (Chair), Winifred Smith, Rod McKinnon, Glenys Jenkin, Sonya Keep

Apologies:

Minutes Secretary:

Australian Red Cross:

Laurelle Mateja

The Committee received information from Administration staff regarding the payment process, and feedback from grateful recipients. Also information regarding late applications and appeals.

The Committee agreed to consider late applications 867 -- 872 based on the facts that it was reasonable to believe that these applicants had previously sent an application that had not reached the administration team, or that on advice from Department of Communities these applicants were experiencing extreme hardship and had not been aware of the ability to apply for funds. These applications were reviewed, allocated a category, and recommended for payment.

The Committee then reviewed appeals from 5 applicants, 4 of which had been unsuccessful in the first consideration. All of the appellants received a payment based on the new information or clarification of information previously supplied.

The Committee then considered the allocation of the remaining funds in the appeal fund being \$42,350. The Committee agreed to review applicants previously not given a payment from the fund (Category D), to identify those that did suffer some loss during the event but at first it was not considered "essential". The committee agreed to look at applicants that were claiming for items such as rebuilding of retaining walls or removal of trees and debris. 27 applicants previously rated in Category D were made payments ranging from \$2,800 to \$1,000, utilising the balance of funds to the appeal.

The Chairman thanked Committee members and the Administration team for their work over the past 3 months and declared the meeting closed.

The meeting closed at 11.30am

Next Meeting: nil

Date:

Time:

Address:

Australian Red Cross
49 Park Road, Milton

PREMIER'S BRIEFING NOTE
Governance

Tracking Folder No. TF/09/2341
Document No. DOC/09/51208

To: THE PREMIER
Date: 6 May 2009
Subject: Premier's Disaster Relief Appeal – Ceasing Collections

Approved / Not Approved / Noted
Premier: *[Signature]*
Date: *8.7.09*
Date Action Required by:/...../.....
Requested by:
(if appropriate)

• RECOMMENDATION

It is recommended that you

- note that the Premier's Disaster Relief Appeal (PDRA) ceased to collect donations to assist the victims of the November 2008 storms that affected Central and Southern Queensland, on 9 February 2009.

• KEY ISSUES

- The final balance of the PDRA to assist those affected by the November 2008 storms was \$1.748 million.
- In late December 2008, donations slowed significantly and only an additional \$16 000 was contributed to the PDRA between 19 December 2008 and early February 2009.
- Applications for assistance from the PDRA, administered by the Red Cross, closed on 9 January 2009. A total of 866 applications for assistance were received and the Red Cross made payment to 740 successful applicants, disbursing all of the donated funds.
- The Premier's Disaster Relief Appeal was sanctioned in Queensland under the *Collections Act 1966* to collect donations to assist those affected by the November 2008 storms for a period up to 30 June 2009.
- In response to the Northern and North West Queensland monsoonal floods in January and February 2009, a Premier's Disaster Relief Appeal was launched on 6 February 2009 to assist the people affected by the Northern and Western Queensland monsoonal flooding and Tropical Cyclones Charlotte and Ellie, with donations being accepted from 9 February 2009, after the closure of the previous Appeal.
- As donations to the previous appeal had slowed and it was more administratively efficient and accountable to accept collections for only one appeal at a time, donations to assist victims of the November 2008 storms that affected Central and Southern Queensland ceased to be collected on 9 February 2009.

• CONSULTATION

- Red Cross and Financial Management of this Department.

• BACKGROUND

- On 18 November 2008, you announced the commencement of the PDRA to assist people who were affected by the severe storms that struck Queensland in November 2008, with a Government contribution of \$500 000.

Comments (Premier or DG)

[Signature]
Ken Smith
Director-General
6.05.09

Action Officer: Glenys Jenkin Approvals by Director /ED / DDG
Area: Executive Services documented in notes in TRIM
Telephone: 303 30679

Glenys Jenkin

From: Glenys Jenkin
Sent: Thursday, 28 May 2009 4:02 PM
To: Rita Jackel; Michael Kirton; Anthony Crack; Patrick Vldgen
Subject: FW: Decision regarding Allocation of funds -Premier's Disaster Relief Appeal

Attachments: Decision regarding Allocation of funds - nnw floods and cyclone elle and charlotte.xls

Hi

I just wanted to provide an update on the progress of disbursements from the Premier's Disaster Relief Appeal launched to help those affected by the Northern and North West Queensland monsoonal floods and Tropical Cyclones Charlotte and Ellie.

In total the Red Cross received 2123 applications for assistance.

Assessments have been completed today and the attached spreadsheet provides a summary of the proposed payments to eligible applicants.

In summary:

A+ - 50 applicants have been deemed category A+ = severe damage and limited capacity to recover. A lot of these people reside in Ingham and do not have insurance or have been advised by their insurer that they are not covered for flooding to repair their house or replace their contents. These applicants' homes and household contents have been severely damaged and in some cases access to the main water supply has been severed (pumps for dams etc). The payment amount awarded to this category is \$10,000. While this is a large payment, this amount will not completely cover these applicants' losses but will significantly assist with the recovery process.

A - 241 applicants have been deemed category A. These applicants have been severely impacted by the floods but may not have been devastated to the extent of those in category A+. In most instances there has been severe damage to residences and contents however the capacity to recover may be slightly higher. The payment amount for category A is \$7,500.

B - 453 applicants have been deemed category B and the payment amount for this category is \$5,000. These applicants also have damage to their contents and lower level damage to their homes. In some instances these applicants do not own their residence and are claiming for loss of contents and other damage.

C - 970 applicants have been deemed category C and the payment amount for this category is \$3,000. This category applied for lower level damage to owner occupied residences and lesser damage to household contents.

E - 377 applicants have been deemed in the E category and payment amounts range between \$500 to \$2,000. Typically, this category has been applied where losses are below the category C payment of \$3,000 and range from insurance excess payments for older people on low incomes, lower level damage to owner occupied residences and lesser damage to household contents.

A total of 32 applicants have been deemed as ineligible for assistance. In some instances, investigations have been undertaken to confirm that the residence/household contents were not affected by the floods and therefore assistance is not required.

The Red Cross anticipates commencing payments to eligible applicants mid next week. DPC is waiting for a large cheque to clear from the Soud Relief Concert (over \$800,000). Once this cheque clears all of the funds can be transferred to the Red Cross which will allow them to pay all eligible applicants.

An amount will be held in reserve to consider any appeals on decisions (30 day appeal period will apply) and to consider any serious cases of hardship that may apply late (although late applications will not be encouraged as applications closed on 30 April 2009). Should funds remain after the appeal process is completed, all category A applicants will be revisited and if sufficient needs exists, an additional top up payment will be made on these claims.

Hope this helps.

Kind regards,
Glenys

Glenys Jenkin

A/Senior Policy Officer
Executive Services
Department of the Premier and Cabinet

Phone: 07 303 30679
Fax: 07 322 97494



Decision regarding
Allocation ...

RTI RELEASES

VERSION 1 AGREED ON 28/5/09
8170000

	# OF APP	\$ ALLOC	
A+	50	10000	500000
A	241	7500	1807500
B	453	5000	2265000
C	970	3000	2910000
E	377	427650	427650
	<u>2091</u>		<u>7910150</u>

259850 BAL TO ALLOCATE

D 32
BLANKS
of Apps 2123

ADDITIONAL FUNDS RECEIVED

BALANCE TO ALLOCATE

RTI RELEASE